

Director of Environmental Health

WE ACT For Environmental Justice (WE ACT) is a community-based advocacy and research organization that works to build community power to improve environmental health, protection, and policy in communities of color.

Based in Northern Manhattan, WE ACT seeks a dynamic, individual who is passionate about environmental health to direct our Environmental Health Department. The Director of Environmental Health will lead WE ACT's efforts to improve quality of life and environmental health outcomes in communities of color and low-income communities at the local, state, and federal levels. The individual in this position will supervise the Environmental Health Department and the organization's environmental health-related activities and campaigns at all levels.

The Director of Environmental Health will also help to define, develop, and communicate the environmental health components of WE ACT's policy agenda; promote public health awareness, coalition-building, and advocacy amongst WE ACT's constituencies. They will also lead WE ACT's research efforts, and alongside their staff, ensure the presence of an environmental justice perspective in the environmental and public health arena. This position reports to the Executive Director.

The Director will be responsible for directing and implementing all aspects of WE ACT's environmental health program. Specific responsibilities include:

- Program development and direction
- Directing WE ACT's Health Campaigns
- Help develop and fundraise for new environmental health projects within the scope of the organizational strategic plan.
- Oversee the evaluation of all of WE ACT's environmental health work
- Assist with grant writing
- Develop and keep track of program and project budgets
- Directly supervise full and/or part-time staff and interns
- Collaborate with WE ACT staff to analyze environmental health, justice, and housing policies (citywide, statewide, and national) and to contribute to the development of more effective and accountable policy, including the incorporation of health considerations into land use planning and economic development.
- Represent WE ACT, as necessary, at public hearings, meetings, conferences and press events.

Research and Disseminating Health Information to Communities

- Liaise with university academic partners.
- Develop and support the organization's work related to community driven and participatory action research.
- Coordinate community outreach and engagement and translational research with academic research centers.
- Directs WE ACT's Beauty Inside Out Campaign that is focused on banning toxins in cosmetics, hair products and skin lighteners marketed to women of color.

Supervision and Department Management

- Supervises the Environmental Health Department staff, including Environmental Health Manager.
- Provide support, guidance, and performance appraisal, and build the environmental health and health policy expertise and leadership skills of staff members.
- Assists in WE ACT resource development activities as needed, including identifying potential sources of revenue to support the organization's environmental health activities and/or health policy strategy and objectives.
- Addresses urgent environmental health policy issues as they arise and perform as-needed research in response to community member, government stakeholder, policymaker, press, and staff inquiries.
- Perform other duties as assigned that fulfill the General Purpose of the position.

Minimum qualifications include:

- Minimum of 3 – 5 years' experience managing projects and supervising staff
- Master's degree: MPH, MSW, MS, or background in science is preferred
- Demonstrated commitment to environmental and/or social justice
- Strong verbal communications skills
- Excellent writing skills, for a variety of audiences (from scientific / technical to community residents to policymakers), as demonstrated by published research or other articles.
- Project management skills and ability to work with minimal supervision, and supervise others as needed.
- Innovation, creativity, and an ability to balance planning and visioning for the program with the need to complete project tasks
- An ability to collaborate with both community residents and academic researchers
- Proficient computer skills, particularly with Microsoft Office Suite.
- Grant writing experience
- Experience in authoring peer-reviewed articles
- Experience with IRBs
- Experience with qualitative research methods and / or social sciences
- Experience with data software a plus

Salary: \$75,000 - \$85,000., plus benefits; medical, dental and vision, voluntary benefits. And pre-tax transit program available.

How to Apply

Please email your cover letter, resume, references and two writing samples (writing samples should feature different genres of writing and/or different content and should be relevant to this position's duties) as a PDF to our **Director of Human Resources, David Hudson at David.Hudson@weact.org** & Evelyn Joseph, Sr Director of Operations & Finance at evelyn@weact.org. Phone calls will not be accepted.

WE ACT is an equal opportunity employer and strongly encourages applications from people of color, women, persons with disabilities, and LGBTQ communities.